

**City of St. Marys, Ohio**  
**Application For Use of City Park or Recreation Facility For Special Events**

Date \_\_\_\_\_

Group / Organization \_\_\_\_\_

Individual in Charge \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Location of Event \_\_\_\_\_

Date of Event \_\_\_\_\_

Time of Event                      Set up time \_\_\_\_\_                      Departure time \_\_\_\_\_

Description of Event \_\_\_\_\_

City Services Required \_\_\_\_\_

Will you be selling anything in the park? \_\_\_\_\_                      If yes, describe \_\_\_\_\_

**I**

The Director of Public Service and Safety reserves the right to deny use of the City of St. Marys Park facilities to groups/organizations and individuals who fail to comply with the rules and regulations set forth.

**II**

It is understood that the group/organization/individual using the above designated facility will comply with all applicable State and local laws and all rules and regulations set forth by the City of St. Marys. In addition, the group/organization/individual will:

- **Be responsible for all persons in the group or organization using the facility;**
- **Assume responsibility for any damage to the facility;**
- **Park only in designated areas;**
- **Observe all posted rules; and,**
- **Not allow the consumption of alcoholic beverages.**

**III**

A deposit is required unless waived by the Director of Public Service and Safety. Unusual amounts of debris, violation of park rules, and/or damage to the facilities shall be cause for revoking this permit and applying additional charges to cover any costs incurred by the City due to this activity.

\$ \_\_\_\_\_  
(Deposit)

Deposit Waived: \_\_\_\_\_  
Director of Public Service and Safety

**IV**

I have read and understand the above policies and requirements and agree to comply with same.

For and in consideration of the permission given to use the above described facility, I, the undersigned, acquit, discharge and covenant to hold harmless the City of St. Marys, Ohio, its officers, employees, servants, and agents of and from any and all actions, causes of action, claims, demands for damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal injury or property damage which may result to groups/organization members or individuals as a result of participation in the aforementioned activity at the above described facility.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Responsible

APPROVED: City of St. Marys, Ohio

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Public Service and Safety

**SOUND EQUIPMENT: Check here if requested.**

The rental of sound equipment must be arranged through the Chamber of Commerce, 301 E. Spring Street, 419-300-4611.

APPROVED:

\_\_\_\_\_ Sound Equipment to be made available.

\_\_\_\_\_  
Chamber of Commerce

**PARK RULES & REGULATIONS**

General

1. Park hours of operation are 8:00 a.m. to 11:00 p.m. Organized activities other than during normal hours of operation must be approved by the Director of Public Service and Safety.
2. Motor vehicles must use the designated parking lots and roadway. Motor vehicles are not permitted on the bikeway, walkway, or any grass areas.
3. Glass bottles and/or glass containers are not permitted in the park.
4. Alcoholic beverages are not permitted in the park. (955.06)
5. Bicycles must use the bicycle racks.
6. Please use the litter receptacles. (955.01)
7. Chapter 955 of the St. Marys Code of Ordinance governs conduct in and use of all municipal parks. A copy of this chapter is attached.
8. All animals must be held in control with a leash and are not permitted to run at large. (955.04)

Return the completed form to:

City of St. Marys  
Director of Public Service and Safety  
101 E. Spring Street  
St. Marys, Ohio 45885