

City of St. Marys, Ohio
Application For Use of City Park(s) for Special Events

Application Date _____

Group / Organization _____

Individual in Charge / Address _____

Telephone Number _____

Date and Location of Event _____ / _____

Approx. Set Up Time: _____ Event Time: _____ Approx. Departure Time: _____

Description of Event _____

City Services Required _____

Will you be selling anything in the park? _____ If yes, describe _____

I

The Director of Public Service and Safety reserves the right to deny use of the City of St. Marys Park facilities to groups/organizations and individuals who fail to comply with the rules and regulations set forth.

II

It is understood that the group/organization/individual using the above designated facility will comply with all applicable State and local laws and all rules and regulations set forth by the City of St. Marys. In addition, the group/organization/individual will:

- Be responsible for all persons in the group or organization using the facility;
- Assume responsibility for any damage to the facility;
- Park only in designated areas;
- Observe all posted rules; and,
- Not allow the consumption of alcoholic beverages.

III

A deposit is required unless waived by the Director of Public Service and Safety. Unusual amounts of debris, violation of park rules, and/or damage to the facilities shall be cause for revoking this permit and applying additional charges to cover any costs incurred by the City due to this activity.

\$ _____
(Minimum Deposit for Donation
to the Parks is \$25.00)

Deposit Waived: _____
Director of Public Service and Safety

IV

I have read and understand the above policies and requirements and agree to comply with same.

For and in consideration of the permission given to use the above described facility, I, the undersigned, acquit, discharge and covenant to hold harmless the City of St. Marys, Ohio, its officers, employees, servants, and agents of and from any and all actions, causes of action, claims, demands for damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal injury or property damage which may result to groups/organization members or individuals as a result of participation in the aforementioned activity at the above described facility.

Date

Signature of Person Responsible

APPROVED:

Date

Director of Public Service and Safety

(See Reverse Side for Park Rules & Regulations and Sound Equipment Rental)

The rental of sound equipment must be arranged by you through the Chamber of Commerce, 301 E. Spring Street, 419-300-4611. Check here if you are interested in renting sound equipment _____ and we will forward this form to them.

APPROVED:

_____ Sound Equipment to be made available.

Chamber of Commerce

PARK RULES & REGULATIONS

GENERAL

1. Park hours of operation are 8:00 a.m. to 11:00 p.m. Organized activities other than during normal hours of operation must be approved by the Director of Public Service and Safety.
2. Motor vehicles must use the designated parking lots and roadway. Motor vehicles are not permitted on the bikeway, walkway, or any grass areas.
3. Glass bottles and/or glass containers are not permitted in the park.
4. Alcoholic beverages are not permitted in the park. (955.06)
5. Bicycles must use the bicycle racks.
6. Please use the litter receptacles. (955.01)
7. Chapter 955 of the St. Marys Code of Ordinance governs conduct in and use of all municipal parks. A copy of this chapter is attached.
8. All animals must be held in control with a leash and are not permitted to run at large. (955.04)

WEDDINGS

1. If you plan on putting a tent up for the wedding, you must obtain a Tent Permit from the Fire Department and you must call City Hall approximately 2 weeks before the wedding date to have a locate done.
2. Decorations shall not be fastened in any way (staples, etc.) that may damage or deface any structure or property within the park. Structures include, but are not limited to: Canal Boat, Gazebo, Memorial Bridge.
3. All decorations and distributions as a part of the wedding ceremony shall be gathered and removed from the park and/or disposed of properly.

Return completed form to:

City of St. Marys
Director of Public Service and Safety
101 E. Spring Street
St. Marys, Ohio 45885